

Online Bursary Applications 2022-2023

Welcome to Cambridge Regional Colleges online bursary application, Pay My Student portal. Below are the instructions and pictures of how to complete an application.

Registering and Applying

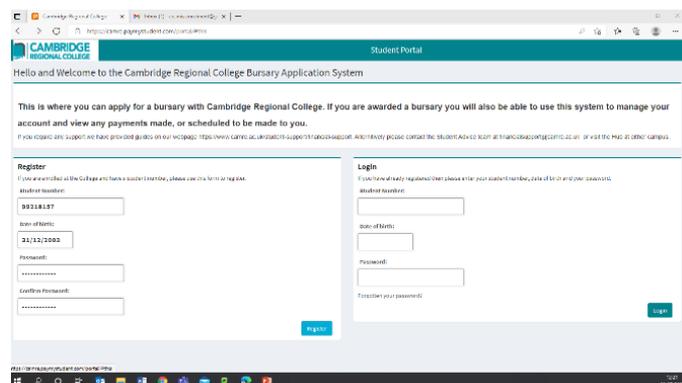
When you click the link <https://camre.paymystudent.com> , or use the 'Apply' button on the CRC website under Financial Support, the below screen will appear.

You will need to register to use Pay My Student, on the left-hand side, if you are a new user/student at CRC.

If you are a returning student you can log in using your previous details.

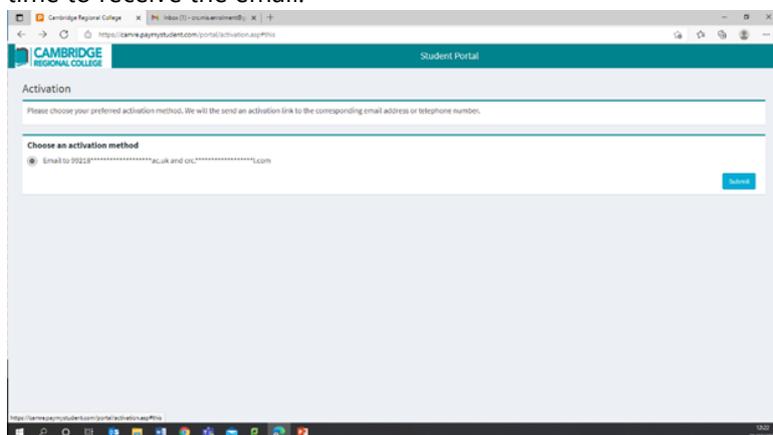
Please be careful not to use a space before or after your student number, as this will not allow you to register/login.

Please be aware you CANNOT apply for bursary if you are not enrolled. Enrolments take place for new students at the end of August. Returning students can apply for bursary from 10th August 2022



The screenshot shows the 'Student Portal' page with a header for 'CAMBRIDGE REGIONAL COLLEGE'. Below the header, there is a message: 'Hello and Welcome to the Cambridge Regional College Bursary Application System'. A main message states: 'This is where you can apply for a bursary with Cambridge Regional College. If you are awarded a bursary you will also be able to use this system to manage your account and view any payments made, or scheduled to be made to you.' Below this, there are two columns: 'Register' and 'Login'. The 'Register' column has fields for 'Student Number' (with the example '99218137'), 'Date of Birth' (with the example '31/12/2000'), 'Password', and 'Confirm Password'. The 'Login' column has fields for 'Student Number', 'Date of Birth', 'Password', and 'Remember my password'. There are 'Register' and 'Login' buttons at the bottom of each column.

Once you have gone through step 1, you will be presented with a page that appears below. You will need to click 'submit'. This will send an activation email to the email address that was on the 'Activation' page. Please be aware this may be your student email, you can login using your student email; studentnumber@students.camre.ac.uk Password: CRHomepostcode (example; CRCsg167pq) where you will need to active the account by clicking the link. Please check your junk and also allow time to receive the email.



The screenshot shows the 'Activation' page. It has a header for 'CAMBRIDGE REGIONAL COLLEGE' and 'Student Portal'. Below the header, there is a message: 'Please choose your preferred activation method. We will send an activation link to the corresponding email address or telephone number.' Below this, there is a section titled 'Choose an activation method' with a radio button selected for 'Email to 99218137@students.camre.ac.uk and 01*****@*****.com'. There is a 'Submit' button at the bottom right of the section.

Logging in to Pay My Student

Navigate back to <https://camre.paymystudent.com/portal/>

Login, using the details you registered with, on the right-hand side.

This is where you can apply for a bursary with Cambridge Regional College. If you are awarded a bursary you will also be able to use this system to manage your account and view any payments made, or scheduled to be made to you.

If you require any support we have provided guides on our webpage <https://www.camre.ac.uk/student-support/financial-support>. Alternatively please contact the Student Advice team at financialsupport@camre.ac.uk or visit the H&D at either campus.

Register
If you are enrolled at the College and have a student number, please use this form to register.

Student Number:

Date of birth:

Password:

Confirm Password:

Login
If you have already registered then please enter your student number, date of birth and your password.

Student Number:

Date of birth:

Password:

[Forgotten your password?](#)

This will log you into your portal account, as seen below. This is where you will apply for the bursary and also be able to view up and coming (if applicable) payments.

Starting your Application

To apply click 'Click here to proceed with your application'.

Student Portal

One Enrollment Sep 2021 - Aug 2022

Welcome One

Welcome
Welcome to the student portal. To apply for your bursary application click on 'Bursary' on the left and then 'Application' to start the process or follow this link [click here](#)

Timetable

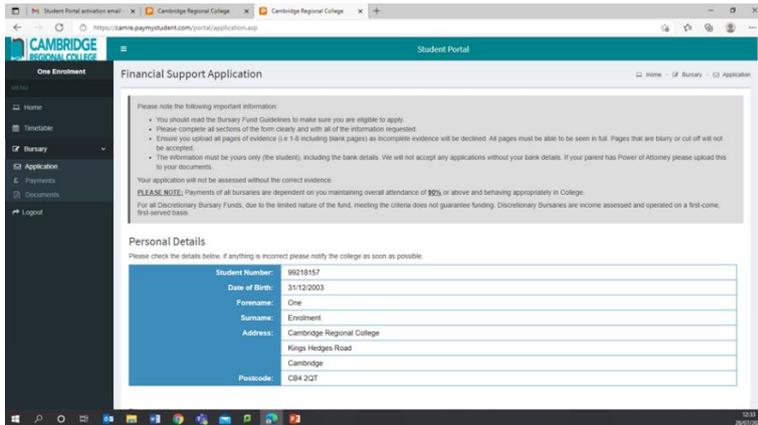
July 2021

Mon	Tue	Wed	Thu	Fri	Sat	Sun
28	29	30	1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25

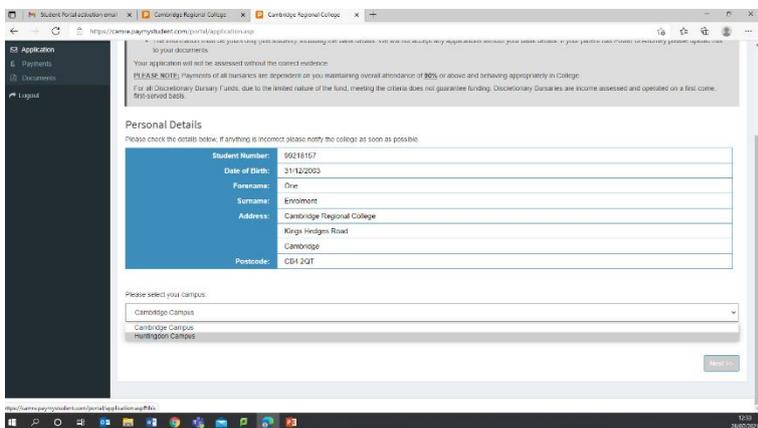
Courses

No courses found yet

You will be directed to 'Personal Details', it is important that you check all the information is correct on this page. If there is incorrect information please contact Student Admin at SA@camre.ac.uk or speak to your tutor. Do not submit a bursary application if this page displays incorrect details.

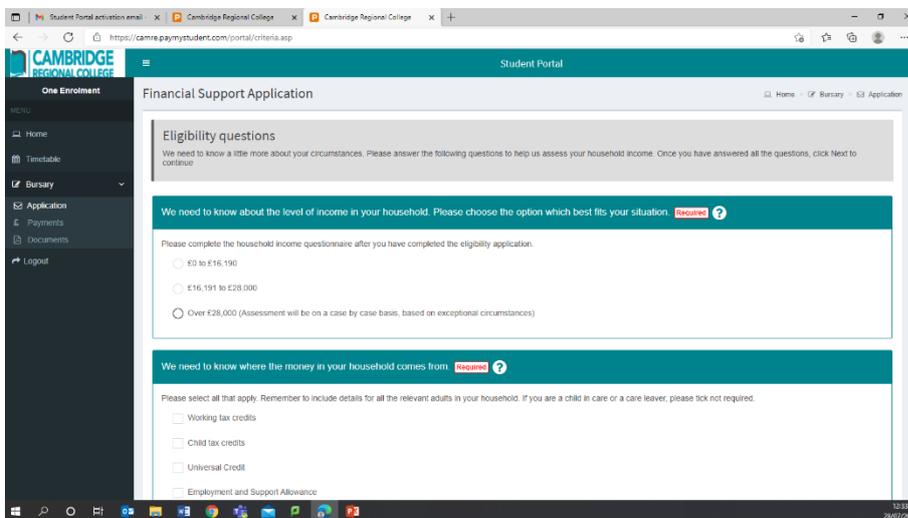


On the 'Person Details' page please ensure you select the campus you will be studying at, as per picture. Once you have done this click 'Next' to navigate through the application.



You will be navigated to 'Eligibility Questions' page. This page is where you fill out using the relevant options, the household income and more about you. Please chose those that are applicable to you.

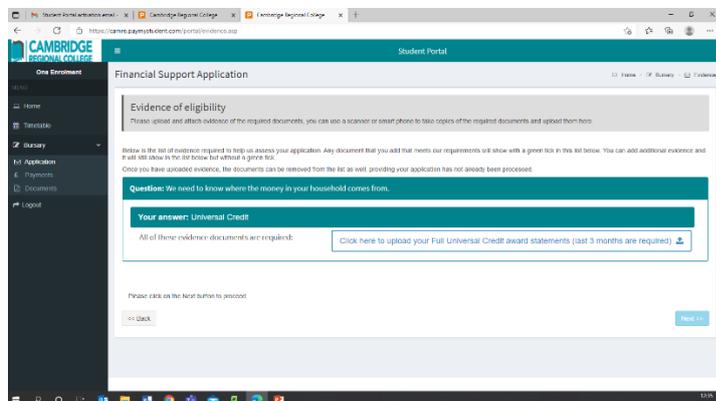
Once you have completed all the questions please click 'next'



You will be directed to the page where you are required to upload your supporting evidence- this can be photocopies, photos or screenshots. Use the 'click to upload' button which details what we would

like based on the questions you answered the previous page. Click the box as many times as you need to ensure the full/all documents are provided.

Please ensure this is the full document you are being asked for, it is readable and all pages, including blank pages. Failure to do so will result in your bursary being delayed.



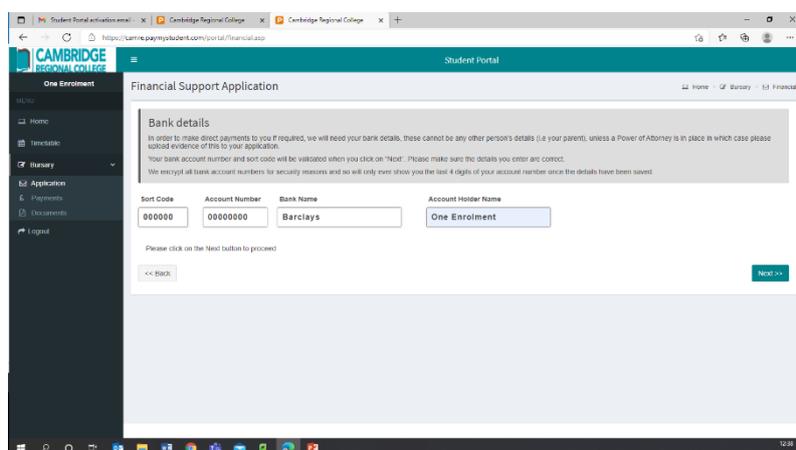
If you would like to delete an upload you can by pressing the bin button to the right of the upload.

Once you have uploaded all documents click 'next'.

You will be navigated to Bank Details. Please input your bank details, we will **NOT** be able to take parent/carer bank details unless there is proof of appointeeship. We will reject any applications that have another person's bank details

If there is an appointeeship please upload evidence of this on the previous page, 'Eligibility Questions'.

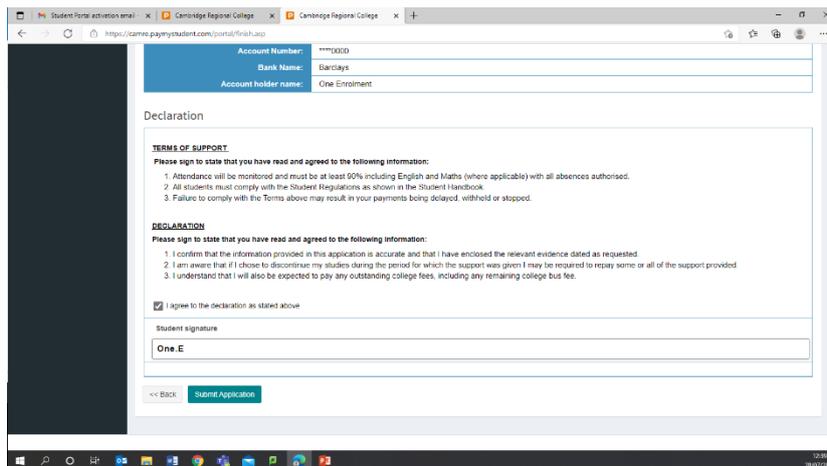
If there is not appointeeship and the student does not have a bank account, please do not proceed with the application. You can resume with the application once a bank account has been opened for the student.



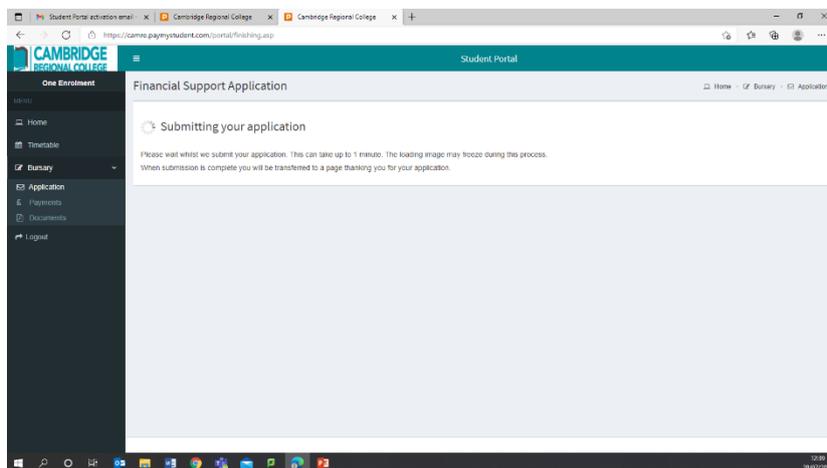
Finalise your application by reading through the application summary. Ensure the information you have provided is correct.

Once you are happy with you have provided please read and sign the Terms of Support and Declaration.

The click 'Submit Application'



Once you have submitted the application, you will get the below screen. This may take a few moments to complete the application. Please do not navigate away from this screen as you will lose your application/it will not submit.



Please be aware the assessment process can take up to 10 working days and responses will be sent to your email address the account is registered to. If we require more information as what has been provided is not enough, not correct or not readable, the assessment will take another 10 working days.