

LEARNING AND QUALITY COMMITTEE
TERMS OF REFERENCE
June 2022

PURPOSE AND ROLE

The Committee will review in detail the overall quality of the students' learning experience at the College, student achievement and other key indicators for performance. The Committee will receive reports from the College senior executive to enable it to take account of the policies and strategies of government, government agencies and other key stakeholders.

Within the context of strategic priorities approved by the Corporation, the Committee is authorised by the Corporation to make decisions on matters relating to quality, learning, achievement and standards, which do not have direct implications for other Committees. The Committee's role will be to monitor and review the strategic and business plans of the College relating to quality, learning, achievement and standards and to seek further details from the Principal and senior management team as required.

The Committee will report and make recommendations to the Corporation about students' learning experiences, student achievement and other key performance indicators in sufficient detail to enable the Corporation to carry out its functions in reviewing quality assurance arrangements and strategies for continuous quality improvement across the College.

MEMBERSHIP

- i. The Committee shall be appointed by the Corporation and shall consist of:
 - the Principal where s/he is a member of the Corporation
 - a minimum of three independent Governors
 - if deemed necessary, one co-opted Committee member with educational or teaching experience. A co-opted Committee member shall not normally be appointed Chair, as s/he will not attend meetings of the full governing body except on request
 - at least one Staff Governor
 - two Student Governors.
- ii. A quorum shall be three Corporation Members.
- iii. The Chair of the Committee shall be appointed by the Corporation. Members present will decide who will act as Chair of the Committee at any meeting, which the appointed Chair is unable to attend.
- iv. The Clerk to the Corporation shall act as Clerk to the Committee.

FREQUENCY OF MEETINGS

Meetings are held each term and not less than three times a year.

OBJECTIVES

- i. To review the College's strategies for recommendation to Corporation as follows:
 - Quality Strategy
 - Student Voice Strategy
 - Teaching & Learning Strategy
 - Higher Education Strategy
 - Adult Education Strategy
 - Personal Development and Careers Strategy
- ii. To recommend to the Corporation appropriate targets relating to the above areas for inclusion in the College's Key Performance Indicators dashboard. To make recommendations to the Corporation with regard to the achievement or otherwise of agreed targets and strategic objectives.
- iii. To review and make recommendations to Corporation on the College's approach to curriculum planning across all areas of the College's provision, including review of the College's Curriculum Strategy for recommendation to Corporation.
- iv. To receive reports on the quality of, and plans for continually improving teaching and learning and to agree whether performance against relevant targets has been satisfactory or not.
- v. To review and report to the Corporation the standards of student achievement at the College by provision type (this will include data on student retention, results, in-year progress, added value and other student achievements and destinations/progression)
- vi. To receive and report to the Corporation on the outcomes of student feedback on their levels of satisfaction with the College
- vii. To review the quality assurance systems used by the College to secure quality improvement and to ensure the quality of the College's teaching, learning and assessment processes
- viii. To review the College Self-Assessment Report and make recommendations to the Corporation on this.
- ix. To monitor the effectiveness of, and implementation of policies and procedures relating to Safeguarding and PREVENT
- x. To monitor risk and advise the Corporation in relation to the teaching and learning aims of the Strategic Plan.
- xi. Within the context of strategic priorities approved by the Corporation, to implement and review an annual work plan for the Committee.