

What happens after my Welcome Event?

At the end of the Welcome Event you will normally be given a verbal offer of a place on a course and this will be confirmed in writing. You are asked to return the acceptance slip to the Admissions Centre, and on receipt of your acceptance slip, we will confirm that the College has reserved a place for you on the course.

The Welcome Event is followed by Taster Days during June or July. They are a compulsory part of our Admissions process and give you the opportunity to participate in an activity related to your course as well as giving you the chance to meet other people who will be studying with you from September. After the Taster Days you will be sent your joining instructions which include information regarding your examination results, College transport/ application forms, details of any kit or equipment required and the start date of your course.

What if I change my mind after attending a Welcome Event?

If you decide at a later stage that the course you have chosen is not suitable, please contact Admissions. If you know which course you would like to study, we can arrange for you to attend another Welcome Event or a general guidance interview if appropriate. Please don't worry, we are flexible and above all, we are here to help you.

Equalising Opportunities

At Cambridge Regional College we work hard to eliminate discrimination and are fully committed to equalising opportunities irrespective of age, gender, race, disability/support needs, sexual orientation, religion or background.

All advice, guidance and support services will be provided impartially and confidentially as appropriate. If we find that we are unable fully to support your needs, we will refer you to other specialist agencies who will be able to help.

We welcome feedback on our services to enable us to continually develop and improve. If you have any suggestions as to how we can improve, we would be pleased to hear from you. Please contact us via the number on this leaflet, or phone our main switchboard and a form will be sent to you.

If you require this information to be available in alternative formats eg large print, Braille, on tape or CD please contact us via the number on this leaflet.



All details are correct at time of going to print, June 2010.

Admissions Centre

Applying to College

Applying to College is an important step in your career and the Admissions team are here to assist applicants through the Admissions process, from the time you apply for a full-time course, to when you enrol as a full-time student.

How do I apply?

Our application form is available from the Admissions Centre and can be found at the back of our full-time prospectus. It can also be downloaded from the College website www.camre.ac.uk. If you currently attend a Cambridge Area Partnership (CAP) School you should apply for a place using a CAP application form available from your Careers Teacher. If you are presently a student at Cambridge Regional College, internal application forms are available from February onwards from your tutor.

When should I apply?

There is no time like the present! Applications are accepted throughout the year to September but it is preferable to apply before the end of June, so that you can attend a Welcome Event and Taster Day.

What is a Welcome Event?

Welcome Events run from February through to July. They form part of our Admissions process and attendance for new applicants is compulsory. These Events are an opportunity for you and your parents/carers to have a good look around the College, see the specialist facilities, talk to your tutors, look at some previous student work and ask questions. Staff are available to help and offer advice on financial and welfare issues, study support needs

and transport queries. Events will vary depending on the subject matter, but will normally include a short presentation, a tour of the rooms you would be studying in, some initial assessments on literacy and numeracy and either an informal or a full interview depending on your predicted grades.

Please note that applicants for Art & Design courses will need to bring along a portfolio of work, whilst those on Performance and Media courses will be asked to perform a short audition.

How should I prepare for my Welcome Event?

Unless you are asked to bring examples of your work, all you need to bring to the College is yourself. The lecturers you will meet will be happy to answer any questions you might have. You should be prepared to answer some questions about your previous/current education, any interests you have and why you have chosen this particular course. The Welcome Event is very much a two way process, so there is no need to feel nervous about it. Our aim is to place you on the course most suited to your needs and ambitions.

Can my parents/carers visit with me?

Parents or Carers are very welcome to attend if they wish, but during the Welcome Event the tutor may want to speak to you separately.

What happens if I apply for more than one course?

Many people apply for more than one course, because they are uncertain as to which course or level is most suitable for them. Where the courses are in the same area but different levels (e.g. Intermediate or Advanced in Business) it will usually be possible to deal with both courses at the same Welcome Event. If the courses are in different areas (e.g. Childcare and Beauty Therapy) you may be asked to come to the College for two separate Welcome Events, although every effort will be made to arrange these on the same day. This is due to the wide range of courses available and our wish to give you the best possible information on which to base your decision. If these arrangements cause particular difficulty, for example if you are travelling to Cambridge from another part of the country, please contact Admissions who may be able to make alternative arrangements.

Where to find us

The Admissions Centre is located at the front of the College's Science Park campus (B006) and can be contacted by visiting the Centre or by telephone on 01223 418448/8338/8340. Advisers are available from 8.30am to 5.00pm Monday to Thursday and 8.30am to 4.30pm on Friday.

Admissions Centre

Tel: 01223 418448/8338/8340