

Minutes of the Search and Governor Development Committee held on Wednesday 31 August 2011 at 17.30 hrs in the Principal's Room, Science Park Campus, Cambridge

MINUTES

Present

Alex Plant [Chair]
 Vernice Key
 Anne Constantine

Clerk

Julia Kennedy

Section 1: General			Action	By
1.1	Apologies for absence	There were none.		
1.2	Minutes of the meetings held on 25 May 2011	The Minutes of the meeting were agreed to be a true record and signed by the Chair.	Chair	
1.3	Matters arising from the Minutes	The Clerk had followed up on Nicola Harrison's committee membership: Nicola had expressed a preference for staying with the Finance and Resources Committee and not joining another committee at this stage. There were no other matters arising.		
1.4	Declarations of Interest	There were no declarations of interest.		

Section 2: Matters for Decision			Action	By
2.1	Search 01/11-12 Corporation Membership	<p>The purpose of this paper was to provide background for consideration of James Hutt's membership of the Corporation, update the Committee, and provide a basis for further discussion. James Hutt joined the meeting and the notes of that part of the meeting are recorded separately. Committee Members were impressed by James, by his achievements since completing his apprenticeship at CRC, and by his potential to make a significant contribution to the work of the Corporation.</p> <p>The Committee recommended to Corporation—</p> <ul style="list-style-type: none"> • the appointment of James Hutt as a member of the Corporation • an increase the size of the Board to 18 Members on a temporary basis to provide for an overlap of membership with David Adamson who had offered to mentor James. <p>The Committee noted that the Student Governors for the 2011/12 year were Chloe Aichinger and Ben Graves and an induction for them would be arranged in September.</p>	Clerk Clerk	October Corporation As soon as practicable
Section 3: Committee Business				
3.1	Items for the Next Agenda	<ul style="list-style-type: none"> • Annual Performance Report • Draft Governance SAR • Succession Planning <p>The Committee noted the request from Christopher Spokes, Chair of the Corporation, that the search for a replacement Chair need to continue to allow him to step down in December 2012 as agreed by the Corporation.</p>	All	
3.2	Date of Next Meeting	The Committee confirmed the date of the next meeting as Wednesday 12 October 2011.		
	The meeting closed at 6.30 pm. Julia Kennedy Clerk to the Corporation			

	SignedChair Date.....
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