

**Minutes of the Search and Governor Development Committee held on Wednesday 17 October 2007 at 4 .00pm in the Principal's Room, Science Park Campus, Cambridge**

**MINUTES**

**Present** Ben Bradnack (Chair)  
Raymond Tait  
Rick Dearing

**Clerk** Julia Kennedy

<b>Section 1: General</b>			<b>Action</b>	<b>By</b>
<b>1.1</b>	Apologies for absence	The Committee noted that Stephen Catchpole had resigned as a Governor during August 2007, which created a vacancy on the Committee.		
<b>1.2</b>	Minutes of the meeting held on 28 June 2007	Consideration of the Minutes was deferred until the next meeting.		
<b>1.3</b>	Declaration of Interest	There were none on this occasion.		

Section 2: Matters for Decision			Action	By
2.1	Corporation and Committee Membership	<p><b>Corporation Membership</b> The Committee met to interview Alex Plant as a potential Governor to fill the vacancy created by Stephen Catchpole's resignation.</p> <p>The notes of the interview are recorded separately.</p> <p>The Committee considered the skills matrix and the need for this to be revised and updated in order to provide a useful selection tool, and to use as a measure in making recommendations to the Corporation.</p> <p>The Committee was made aware that there was another potential candidate who was not available to meet the Committee on that occasion. The Committee agreed to reconvene at a later date in order to interview the second candidate.</p> <p><u>Clerk's Note</u> In the event, the second candidate was not available for the 2007/08 academic year and asked that consideration of their candidacy is deferred until the Summer Term.</p> <p>The Clerk emailed the Committee Members who agreed unanimously to recommend the appointment of Alex Plant. The Committee are very satisfied that Alex Plant is well positioned to make a significant contribution to the Corporation, particularly at the strategic level.</p> <p>The Committee agreed to <b>RECOMMEND</b> to Corporation—</p> <ul style="list-style-type: none"> <li>Alex Plant is appointed as a Governor for a four year term to 31 July 2011.</li> </ul>	Clerk	4.12.07.

Section 3				
<b>3.1</b>	Self-Assessment of Governor Performance	Committee Members considered that an updated skills matrix would assist them in their role of recommending candidates for appointment as Governors to the Corporation.		
<b>3.2</b>	Any Other Business	There was no other business.		
<b>3.3</b>	Date of Next Meeting	The date and time of the next meeting was provisionally set as Monday 5 November 2007 depending on the availability of the second candidate. The next scheduled meeting is Wednesday, 13 February 2008 at 5.15 pm		
	<p>The meeting closed at 5.05 pm.            Julia Kennedy            Clerk to the Corporation</p> <p>Signed .....Chair</p> <p>Date.....</p>			