

Managing Projects

Candidates will develop their knowledge and understanding of managing projects as required by a practising or potential first line manager. The candidate will develop an understanding of how to manage a simple workplace project within their own environment also have a clear understanding of the costs and benefits resulting from a workplace project that they are responsible for.

Course Overview

- Basic project design principles
- Simple tools for financial appraisal of projects
- Project planning techniques (Gantt charts, Flow charts, Network planning)
- Use of objectives and targets/milestones to monitor performance and review plans
- Project evaluation and review techniques
- Recent or current examples of change (including the work-based project)
- The costs associated with change – increases or savings
- Non-financial costs and benefits of change (social, environmental, human elements)

Course length	1 Day
Course cost	£175 per person
Certification	This course can be certificated by the Institute of Leadership and Management (ILM) and can count towards a Level 3 Management qualification
Contact	Please call 01223 418778 or email training@camre.ac.uk
