



## Management

### Management Levels

LEVEL 1	LEVEL 2	LEVEL 3	LEVEL 4	LEVEL 5	APPRENTICESHIP	ADVANCED APPRENTICESHIP
		●	●	●		

### Overview

The aim of these qualifications is to recognise the skills and competences of candidates in the workplace. This qualification will provide individuals with the opportunity to demonstrate the skills and knowledge in leadership and management.

### Who would benefit from this qualification?

**Level 3** is for line managers who have tightly defined areas of management responsibility, opportunity for taking decisions, managing projects and allocating work to a team. Responsible for achieving results using resources effectively.

**Level 4** is for middle managers who allocate work to others, achieve results by using resources, effectively carry out policy in a defined area of authority, control limited financial budgets and contributes to change programmes.

**Level 5** is for senior managers who have operational responsibility for substantial programmes and resources. They need to be responsible for identifying and implementing change and quality improvements' as well as negotiating budgets and contracts.

### Course Content

The qualification is designed to meet the needs of your industry and the individual. A range of units covering the management of staff, resources and facilities are available, as well as optional units to tailor the qualification to the managers individual role.

### Entry Requirements:

There are no formal entry requirements for candidates undertaking this NVQ, however employers must ensure that candidates have the potential and opportunity to gain evidence for the qualification in the work place.

